

## Scrutiny Standing Panel Agenda



### **Planning Services Scrutiny Standing Panel Tuesday, 5th January, 2010**

**Place:** Committee Room 1, Civic Offices, High Street, Epping

**Time:** 7.30 pm

**Democratic Services Officer:** Mark Jenkins - Office of the Chief Executive  
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**Members:**

Councillors Mrs L Wagland (Chairman), K Chana (Vice-Chairman), A Boyce, M Colling, Mrs A Cooper, R Frankel, Mrs A Haigh, J Hart, Mrs C Pond, W Pryor, Mrs P Richardson and H Ulkun

A BRIEFING FOR THE CHAIRMAN OF THE PANEL WILL BE HELD AT  
7.00 PM PRIOR TO THE MEETING

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS**

(Assistant to the Chief Executive). To report the appointment of any substitute members for the meeting.

**3. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive). To declare interests in any items of the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview and Scrutiny members are asked to pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an Overview and Scrutiny Committee which relates to a decision of or action by another Committee or Sub-Committee of the Council, a Joint Committee or Joint Sub-Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an Overview and Scrutiny meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES FROM THE LAST MEETING (Pages 5 - 12)**

To agree the notes of the last meeting held on 10 November 2009 (attached).

**5. TERMS OF REFERENCE (Pages 13 - 14)**

The Terms of Reference are attached.

**6. WORK PROGRAMME (Pages 15 - 18)**

The Work Programme is attached.

**7. BEST VALUE REVIEW (Pages 19 - 28)**

(Director of Planning and Economic Development). To consider the attached Best Value Review.

**8. LEE VALLEY PARK DRAFT DEVELOPMENT DOCUMENT**

(Director of Planning and Economic Development) The Lee Valley Regional Park Authority are conducting a consultation on the Regional Park Development Framework. The Park Development Framework sets out a draft vision and proposals for the future of the Regional Park. The park authority is consulting on the draft document until 31 January 2010. The Park Development Framework document can be downloaded from the link below:

[www.leevalleypark.org.uk/pdfconsultation](http://www.leevalleypark.org.uk/pdfconsultation)

**9. COMMENTS FROM LOCAL COUNCILS (Pages 29 - 32)**

(Director of Planning and Economic Development). This item had been requested by the Panel Chairman, Councillor Mrs L Wagland, for discussion. The item had been discussed at the Constitution and Member Services Panel on 29 June 2009. The attached report and minute are from that meeting.

**10. PLANNING SERVICES STAFF STRUCTURE (Pages 33 - 42)**

(Director of Planning and Economic Development). To note the attached "Family Tree" staffing structure of Planning Services.

**11. IMPROVEMENT PLAN (Pages 43 - 50)**

(Director of Planning and Economic Development). To receive a verbal update on the Improvement Plan, the plan attached was put before the last meeting of the panel on 2 November 2009.

**12. ANY OTHER BUSINESS**

**13. DATES OF FUTURE MEETINGS**

The next programmed meeting of the Panel is on 11 February 2010 and thereafter on:

27 March